



## Pre preparation for on-site trial requirements

Thank you for deciding to proceed with a trial of the Synchro ERP software for metal casters, it will considerably enhance the trial process if you could collate the information below for 10 example parts and have it available upon the arrival of your Synchro ERP implementation consultant. If you can select a range of parts that have sub contract operations, a bill of material, varying materials and various process operations this will allow you to trial the system more fully.

1. Customer information (name, invoice addresses, ship to addresses, payment terms, sales reps/commissions, etc)
2. Tooling information (tooling number, material, owner, stores location, cost, etc)
3. Suppliers of either metals, bill of material items or sub contracted ops (name, invoice addresses, ship to addresses, etc)
4. Metals (name, specification, default recipe, melting loss, returns loss, etc)
5. Scrap reasons (and route causes if required)
6. Shipping containers (name, default weight, default price etc)
7. G/L Codes [Nominal Codes] (for each invoice line item type)
8. Processes/operations (name, default lead time, working hours, etc)
9. Parts (name, customer part number, drawing number, process/operation list & work instructions, weights, bill of material, pricing, pictures, etc)
10. Example orders
11. Example documentation required (Acknowledgement, Shipping Note, BOL, Invoice, Certification, Credit Memo, Sub Contract, Purchase Order, etc)

We would like to thank you in advance for your effort in making your trial of the Synchro ERP software a success. Should you have any questions on the above please do not hesitate to contact us.

The Global Synchro ERP Team